

LA MOILLE COMMUNITY UNIT DISTRICT #303
801 S. MAIN STREET
LA MOILLE, ILLINOIS 61330

August, 2019

WAIVER OF STUDENT FEES

The School Board may establish fees and charges for the use of textbooks, consumable materials, extra-curricular activities, and other school student fees. The Board recognizes that some students will be unable to pay these fees. However, students shall not be denied educational services or academic credit due to the inability or unwillingness of parents/guardians to pay fees and charges.

Students whose parents are unable to afford students' fees may receive a waiver of the fees. However, these students are not exempt from charges for lost and damaged books, locks, materials, supplies and equipment.

Applications for fee waivers may be submitted by a parent/guardian of a student who has been assessed a fee on an application form available from the Building Principal.

A student shall be eligible for a fee waiver when the student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program.

Additional consideration will be given where one or more of the following factors are present:

- illness in the family;
- unusual expenses such as fire, flood, storm damage, etc.;
- unemployment;
- emergency situations;
- when one or more of the parents/guardians are involved in a work stoppage.

The parent/guardian may be required to provide family income verification at the time an individual applies for a fee waiver and anytime thereafter but not more often than once every 60 calendar days. If a student receiving a fee waiver is found to be no longer eligible during the school year, the student's parent/guardian shall be notified and charged a prorated amount based upon the number of school days remaining in the school year.

Within 30 calendar days after the receipt of a waiver request, a notice to the parent/guardian will be mailed whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees.

Questions regarding the fee waiver request process should be addressed to the Building Principal's office.

APPLICATION FORM ON BACK

Application for Fee Waiver

Student's Name(s) *(please print)*

Parent/Guardian Name *(please print)*

Address *(please print)*

1. The student(s) named above lives in my household? Yes No
2. Total number of people living in my home _____
3. Total gross annual household income (before deductions) from all people living in my home
\$ _____

Income includes all:

- Compensation for services, wages, salary, commissions or fees;
- Net income from self-employment;
- Social Security;
- Dividends or interest on savings or bonds or income from estates or trusts;
- Net rental income;
- Public assistance or welfare payments;
- Unemployment compensation;
- Government civilian employee or military retirement, or pensions or veterans payments;
- Private pensions or annuities;
- Alimony or child support payments;
- Regular contributions from persons not living in the household;
- Net royalties; and
- Other cash income (including cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources).

4. My household meets the federal income guidelines for free meals? Yes No

If you answered "No" to any of the previous questions, please indicate the reason(s) you are applying for a waiver of school fees.

Income Verification for Fee Waiver

You must present one of the following documents to verify income:

- | | |
|---|--|
| Two current pay stubs for all working members
of the household | Disability statement showing benefits |
| Unemployment statement showing benefits | Current tax returns |
| Food Stamp Evidence | Foster placement papers |
| Temporary Food assistance for needy families | Direct Certification letter from the State of Illinois |

You may be requested to provide updated income verification at any time, but no more often than once every 60 calendar days.

Supplying false information to obtain a fee waiver is a Class 4 felony (720 ILCS 5/17-6).

I attest that the statements made herein are true and correct.

Parent/Guardian *(signature)*

Date