

La Moille CUSD #303 Remote Learning Plan

January 2022

The purpose of this document is to provide an overview of the La Moille CUSD #303 remote learning protocols and expectations. Your child's teacher will be providing additional information for classroom procedures and communications.

1. **START DATE:**

- August 2020: Updated 2022
- A committee of faculty members will reconvene to discuss returning to in person learning based on IDPH information.

2. **La Moille Jr./Sr. High School Plan Overview:**

- Grades 7-12 curriculum will utilize Google Classroom platforms, supported by Google Meets and Zoom based virtual classrooms, implemented by our classroom teachers. These web-based programs are accessible on student provided devices distributed by the district.
- In a full remote setting, buildings/staff have created the following protocols
 - Google Classroom platforms for added instruction and communication for all students.
 - Teacher ease access for grading purposes and parental contacts
 - Gmail communications with student
 - Staggered Google Meets/Zoom times for virtual classroom/individual meetings
 - Provide five hours of a combination of instruction and schoolwork, with a strong recommendation that districts strive to provide all their students with at least 2.5 hours of synchronous learning with real-time instruction and interaction between students and their teachers.
 - Video created instructional guides/printed instructional guides
 - Additional resources/traditional resources utilized in packet formats.

3. **Allen Grade School Plan Overview**

- Grades 4-6 will be utilizing Google Classroom as their primary platform for pushing out lessons to their students in all subject areas.
- In a full remote setting, grades 4-5 have created the following protocols.
 - Google Classroom platforms or instruction and communication available to all students.
 - TeacherEase access for grading purposes and parental contacts.
 - Gmail communication with students.

- Zoom or Google Meets sessions for creating video instruction or for synchronous meetings and/or instruction.
- Utilization of regular curriculum formatted to Google Classroom.
- Grades K-3 will be using SeeSaw as their primary platform for pushing out lessons to their students in all subject areas.
- In a full remote setting, building/staff have created the following protocols.
 - Use of See Saw for announcements, messages, and personal communications.
 - Use of private Facebook Groups for grades K-2
 - ZOOM for synchronous and asynchronous instruction linked to SeeSaw
 - Use of regular curriculum formatted to SeeSaw

4. **ATTENDANCE/CHECK-IN:**

- Attendance will be tracked by student log ins/activity through Google Classroom, Google Meets, and Zoom classroom meetings. Direct communication by phone will be utilized for students absent from instructional platforms/virtual meetings.
- Continuous assessments of attendance/performance records will be analyzed in a full remote setting.

5. **LIVE LEARNING OPPORTUNITIES:**

- Instructors have developed a rotating virtual meeting platform to meet the required hours of synchronous learning. These schedules are shared with the students.
- La Moille Jr./Sr. High School installed a hot spot in the north parking lot for all district devices to be utilized in the event of connectivity issues for our students and families. Allen Grade School has a hot spot installed on the east side of the gymnasium.

6. **GRADING:**

- Grading policy and procedures will be followed according to the handbook. All remote lessons and directives established by the teaching staff will be followed according to existing district procedures.
- Students are responsible for attending and completing all lessons/assignments as directed by staff.
- Communication with staff and communication with students/parents will be encouraged.

7. **TEACHER AVAILABILITY/CONTACT INFORMATION:**

- In a fully remote setting, teachers will provide contact times for all students. Teacher workdays end at 3:25PM.
- If you need to reach your child's teacher, either email them or call on their school phone number. All voice messages are forwarded to the teacher's email.
- The staff directory has been provided to all students and is available on TeacherEase.
- Teachers will respond within 24-hours of receiving either an email or voice message.

8. STUDENT EXPECTATIONS:

- Most important – we BELIEVE in our students and that each one of them wants to get a good education! Our teachers are doing everything they can to make this tough situation work. We want all our students to provide their best effort as well!
- **KEY EXPECTATIONS:**
 - Log in to all your classes daily for messages, virtual meetings, and assignments.
 - Complete your assignments to the best of your ability.
 - Be respectful of your classmates and teachers – Treat your devices with respect and don't go places on it that you know you shouldn't – Do your work – Ask questions – **BE THE BEST YOU CAN BE!!**
- Our staff will be monitoring students' use of the district devices. Any violations will be addressed – which could be a phone call home, a suspension from devices, or a removal of the device. Use good judgment!

Please be on the lookout for an email from your child's teachers and communications from the school district.

Thank you.

La Moille Administration and Staff.

